

BONDS RELEASED:

ENCROACHMENT PERMIT

ENGINEERING DEPARTMENT TOWN OF COLMA 1188 EL CAMINO REAL

Permit No	
Date	
Location of Work	
	_

COLMA, CA 94014 Phone: (650) 757-8888 Fax: (650) 757-8890 THIS PERMIT IS NOT VALID UNTIL SIGNED BY THE TOWN APPLICANT CONTRACTOR NAME NAME **COMPANY COMPANY ADDRESS ADDRESS** TELEPHONE TELEPHONE OWNER CONTRACTOR'S LICENSE NO. TOWN BUSINESS LICENSE NO NAME **TELEPHONE** 24 HOUR TELEPHONE SOILS ENGINEER CIVIL ENGINEER NAME NAME TELEPHONE TELEPHONE APPLICATION IS HEREBY MADE TO \square SIDEWALK EXCAVATE IN □ STREET \Box PLANTER STRIP \Box WATERCOURSE ☐ OTHER: ☐ PAVEMENT TO INSTALL □ DRIVEWAY □ CURB & GUTTER ☐ SIDEWALK ☐ STORM DRAIN ☐ SIGN \Box TREE ☐ TELEPHONE ☐ CABLE TV □ WATER SERVICE □ SEWER LATERAL ☐ ELECTRIC GAS \square OTHER AND OTHERWISE ENCROACH BY: APPROVED BY TOWN ON: PER ☐ PLANS ☐ DIAGRAM ESTIMATED START DATE ______OF ENCROACHMENT: BASED ON ATTACHED 🗆 BID 🗆 CONTRACT 🗆 ENGINEER'S ESTIMATE ESTIMATED COST CONDITIONS OF APPROVAL: FEES: \square NONE **SURETY:** PAID _____ PLAN CHECK AMOUNT \$ RECEIVED ☐ CERT. OF DEPOSIT ☐ LETTER OF PERMIT PAID ___ \square BOND CREDIT SURETY AMOUNT INCLUDES GRADING YES SPECIAL DEPOSIT \$___ PAID ___ \square NO INSURANCE: ☐ GENERAL LIABILITY ☐ AUTOMOBILE LIABILITY ☐ WORKERS COMPENSATION I HEREBY AGREE TO ACCEPT AND ABIDE BY THE ATTACHED GENERAL ENCROACHMENT PERMIT PROVISIONS, THE BMP'S FOR PREVENTION OF STORM WATER POLLUTION AND EROSION CONTROL AND THE CONDITIONS OF APPROVAL LISTED OR REFERENCED ABOVE. ___ DATE: ___ PERMITTEE: __ COMPANY: __ THIS PERMIT IS TO BE STRICTLY CONSTRUED AND NO WORK OTHER THAN THAT SPECIFICALLY MENTIONED ABOVE IS AUTHORIZED HEREBY. PERMIT EXPIRES IN 90 CALENDAR DAYS IF WORK IS NOT STARTED. DATE GRANTED: ___ BY: ___ ______, EXTENDED ON: ______, EXTENDED TO: ______, EXTENDED BY_____ DATE EXPIRES: ___ _____ AS-BUILTS RECEIVED MAINTENANCE BOND REQUIRED, AMOUNT ___

PERFORMANCE _____ MAINTENANCE ____

GENERAL ENCROACHMENT PERMIT PROVISIONS

- 1. All work shall be in accordance with Town of Colma Standard Specifications and designated standard drawings.
- 2. Contractors shall prominently display their company name, address and telephone number on each job site.
- 3. Permittee shall notify the Town at least two working days before starting work or resuming work after a suspension.
- 4. At least two working days in advance of starting excavation in an area that is known or could be reasonably be expected to contain subsurface facilities, Permittee shall contact Underground Service Alert (USA) at 1 (800) 642-2444 and obtain an inquiry identification number. This number shall be given to the Town Inspector prior to the start of excavation.
- 5. Permittee shall keep adequately informed of all State and Federal laws and local ordinances and regulations that in any manner affect work covered by this permit.
- 6. Work or use shall be completed by the expiration date stated on the permit unless an extension is requested by permittee in writing and granted by the Town in writing.
- 7. This permit and any Town approved plans relating thereto shall be kept at the job site and be available for inspection at all times work is in progress.
- 8. No changes in the encroachment, use or plans relating thereto shall be made without written approval of the Town.
- 9. A separate application and approval is required for the temporary closure of any street. Application must be made at least two weeks in advance of the intended date of closure.
- 10. Permittee is responsible for all liability for personal injury or property damage that may arise out of work covered by this permit and shall defend and hold the Town of Colma harmless against all claims for damages or liability caused by this encroachment.
- 11. Adjoining property and improvements that could be damaged in the progress of work covered by this permit shall be protected. Damaged improvements or property shall be restored to a condition acceptable to the City Engineer at the permittee's sole expense. A minimum of inconvenience to the public and property owners shall be caused.
- 12. Dust, erosion and storm water pollution control measures shall be implemented as shown on approved plans and as required by the Town.
- 13. Permittee shall provide for proper drainage if the work involves a drainage facility or watercourse or if it interferes with an established drainage pattern.
- 14. Unless permitted, no material or equipment shall be stored within any public right-of-way or drainage course. If permitted, proper safety and warning devices must be provided by Permittee.
- 15. Storm and Sanitary sewer lines shall be constructed to grades and elevations shown on approved plans. Minimum cover for all other pipes installed in roadway areas (between curbs or shoulder edges) shall be 0.75 meter (30 inches). Outside of roadway areas, minimum cover shall be 0.45 meter (18 inches). The Town reserves the right to require greater depths where necessary to avoid insufficient cover after planned future construction of planned future surface improvements or grading.
- 16. The Town Engineering Department is to be notified immediately upon discovery of any underground pipe or facility not shown on the plans or otherwise previously anticipated.
- 17. No survey monument or reference point shall be disturbed or removed prior to being tied out by a licensed Surveyor or Civil Engineer licensed to perform surveying. All costs of replacing survey monuments and reference points shall be borne by Permittee.
- 18. Any omission on the part of any Town Representative to require lights, barriers or other warning or protective measures and devices in approval of this permit or review of field conditions shall not excuse the Permittee from complying with all requirements of law and appropriate regulations, ordinances, standards and practices for adequately protecting the safety of persons using public streets.
- 19. Trenches in public traveled ways must be backfilled and capped with temporary paving at the end of each day's work. No open trenches will be allowed to remain open overnight.
- 20. Trench level and temporary paving must be maintained in safe condition by Permittee, until permanent paving is installed and accepted by the Town.
- 21. Permittee shall permanently restore all disturbed surface improvements to the satisfaction of the Town within twenty-five working days of their initial disturbance unless otherwise permitted by the Town in writing.
- 22 The Civil Engineer shall submit acceptable As-Built plans to the Town prior to the release of the surety.
- 23. By accepting this permit, Permittee agrees to repair damage to any improvements that occurs as the result of work done under the permit for a period of one year after completion.

RECORD OF INSPECTIONS

Date	Time	Inspection	Notes and Remarks	Inspector